



**CRAFTS ON THE SQUARE
JULY 4, 2021 - OUTSIDE SHOW RAIN OR SHINE**

Crafts on the Square will feature **HAND CRAFTED and/or DESIGNED ITEMS ONLY!!!**
Space Size and fees are:

10 feet x 10 feet \$90.00 Each additional 10 feet - \$90.00

NOTICE: Due to the Covid pandemic, and uncertainty of restrictions that might be in place by the 4th, the number of vendor spaces may be reduced to comply with social distancing. We anticipate it will be necessary to leave an open space between vendors. We will do our best to accommodate specific requests but our options may be limited for 2021.

NOTICE: Your checks will be held until at least May 1, 2021 so there is assurance the show will be held.

REMEMBER - You are paying for a specific sized booth - that does NOT mean you can go 10 feet wide and 30 feet back to the center of the lawn – UNLESS you have paid additional money to do so!!!! Overstock may be stored in the immediate (2 or 3 feet) area behind your rented space; however, this should not be a place where customers are allowed. This extended use of space has become an increasingly common practice and will be more closely monitored. Our goal is to make the show fair to ALL participating vendors.

** You may request **NO** more than **2 side by side booth spaces**.

Electricity (very limited). . . \$20.00 It is available on the outside area of the Square only. You **MUST** provide your own heavy-duty extension cord.

PLEASE NOTE: Insurance is REQUIRED for the 2021 Craft Show. Insurance will be provided by the Committee for \$20 per vendor. Vendors that supply a “Certificate of Insurance” will not be charged the additional fee.

PLEASE READ ALL THE GUIDELINES!

1. **This is a First Come First Served Show!** Spaces will be assigned based on the date the application is received! **All applications are mailed on approximately March 15, 2021 – spaces fill quickly.**
2. You may request a special area or to be next to someone. Your location request is also on a first come first served basis. IF you request a previous location, PLEASE provide us information on where your space was on the square.

3. Please complete **BOTH SIDES** of the application and mail it with payment as soon as possible. **Make checks payable to Seward 4th of July Committee.** All fees are donated to help defray the costs of the July 4th Celebration. If you have to cancel for some reason, we will refund your money up until **June 21, 2021.**

*Applications that are not filled out on both sides will **NOT** be assigned a space until needed information is received.* Vendors will not be allowed in the show if their checks are returned and the payment is not resolved.
4. Vendors with insurance **MUST SUPPLY a certificate of coverage** at the time of application. **Those vendors without insurance will be charged an additional \$20 per vendor.**
5. Confirmation of your acceptance into the show **will be sent to you via email.** If you would like this information via regular mail, please send a self-addressed stamped envelope. It may take 2 to 8 weeks for payment checks to clear the bank and confirmations to be sent.
6. Anyone in the show this year is automatically on the **MAILING LIST** for next year. If we do not hear from you this year, you will be removed from the list in 2022.
7. You must charge **(7%)** sales tax and submit it to the Nebraska Department of Revenue.
8. Crafters who are accepted in the show will receive an email (or letter if you do not have email) Approximately 2 weeks prior to July 4th. This will include a list of guidelines, a map with your Booth # and the approximate location of your booth.
9. Set up time is from 5:30 AM to 8:30 AM. **NOTICE: Anyone arriving AFTER 8:30 am will NOT be allowed to park on the street to unload.** They will have to find a parking space and unload from there. There is no official take down time. Due to the extreme temperatures that may be encountered on the 4th, we do not feel that we should ask you to stay until a specified time. The parade starts at 4:00 PM and it does pass the craft show area.
10. All vendors MUST supply their own tables, chairs or display stands. We ask that **ABSOLUTELY NO PLYWOOD, SHEETS OF PLASTIC OR CARDBOARD BE LAID ON THE GRASS! YOU CANNOT PUT STAKES** in the ground due to underground sprinklers.
11. Vendors are responsible for their own merchandise at all times and are responsible for cleaning up their areas, including zip ties, after take down.
12. We reserve the right to NOT ask anyone back next year for rude or discourteous behavior.

We want to thank you for considering our show. If you have any questions, please contact us.

Alan and Culleen Bauer
434 Lindell Ave
Seward, NE 68434

Alan: 308-455-0864
Culleen: 402-803-4409
Email: bcullen@gmail.com

Date _____ Conf _____ Pd _____ Ins. _____ Size _____ T _____ E _____ # _____

SEWARD CRAFTS ON THE SQUARE - APPLICATION
JULY 4, 2021 - RAIN OR SHINE
HAND CRAFTED and/or DESIGNED ITEMS ONLY

******Please fill out both sides of this form completely!!* Please PRINT all information *****

COMPANY NAME _____

VENDOR NAME _____

VENDOR ADDRESS _____

Please fill out your complete address - including city, state and **zip code**

LICENSE PLATE NUMBER (include State) _____

PHONE NUMBER (include area code) _____ **E-MAIL** _____

SALES TAX NUMBER _____

You must charge and submit Nebraska Sales Tax (7.0%)

TYPE OF MERCHANDISE _____

E-MAIL _____

NUMBER OF SPACES _____ SIZE OF SPACE _____

Spaces available: 10 feet x 10 feet for \$90.00, each additional 10 x 10 feet - \$90.00

IS YOUR INSURANCE CERTIFICATE **ENCLOSED?????? _____ YES _____ NO**

Certificate should name Seward 4th of July Committee as additional insured

Add \$20 per vendor if no certificate available.

DO YOU HAVE A TENT - YES NO (Please circle which one) SIZE _____

ELECTRICITY NEEDED - YES NO (Please circle which one)

Electricity is very limited - \$20.00 - Requires 100 ft. heavy-duty extension cord

LOCATION REQUEST _____

No Guarantees!

TOTAL AMOUNT ENCLOSED _____

Please make checks payable to: **Seward 4th of July Committee**

For CONFIRMATION: *Please send a self addressed stamped envelope.*

Send replies to: **Crafts on the Square**

434 Lindell Ave

Seward, NE 68434

DO NOT FORGET TO FILL OUT AND SIGN THE FORM ON THE OTHER SIDE!!

NO space will be assigned until ALL needed information is received

SEWARD COUNTY - VENDOR AGREEMENT

COMES NOW the following vendor, _____,

of _____, (address), and hereby acknowledges that he/she does understand that pursuant to the purchase/lease of lots on the Seward County Courthouse grounds on July 4, 2021 said vendor will abide by the following rules and regulations:

1. That no plastic, plywood, boards, cardboard boxes, or other damaging products shall be used/placed directly on the grass/grounds of the Seward County Courthouse square;
2. That only folding type chairs and tables are used on the lots and that any boxes be placed on tables or stored elsewhere rather than on the grass;
3. That care shall be used in securing booths/tables/stands on the lots so that underground sprinklers are not likely to be damaged;
4. **That stakes or any other objects are strictly prohibited from being driven into the ground;**
5. That the space rented/purchased shall be left in the same condition as said space was in upon arrival by the vendor.

Further, said vendor, _____, does hereby understand and agree that failure to abide by said rules and regulations for any lots purchased, regardless of who said lots are "resold" to, could result in said vendor being liable for damages caused the grass/grounds of Seward County.

In addition, said vendor, _____, does hereby release Seward County from any claims for damages to person or property while participating as a vendor on the Seward County Courthouse grounds, in the Seward "4th of July" celebration.

Vendor

Date